

Activity/Publicity Committee Minutes – January 7, 2008

Attendees:

Management Company Representatives: Trish Ledbetter

Committee Members: Barbara Herron, Linda DiPalma, Liza Lugo, Laurie O'Brien and Richard Singervalt

Board Liaison: Nicole Glasner

Summary:

The meeting was called to order at 10:00 AM at the Windmill Management Office; a quorum was present. The minutes from the December meeting were approved. (BH/LD)

1. **New Committee Members:** Nicole reported that via Action-in-Lieu, the Board approved the new members two new members, Laurie O'Brien and Richard Singervalt.
2. **Activities/Publicity Committee 07/08 Budget Status:** By Action-in-Lieu, the Board approved the request for \$50.00 for snacks at the January 12th H&R Block Seminar and \$50.00 for snacks at the February 23rd Scrapbook event.
3. **2007/2008 Event Status:**
 - a. **December Adopt a Family Follow-up:** The requested items by the families were either provided by members of the Association or purchased by committee members with the \$200.00 authorized by the Board for this event.
 - b. **December 17th – 18th Holiday Decorating Contest:** The 26 homes participated in the contest with is once again an increase in participation from the prior year. All winners have been notified and prizes were sent out via US postal system.
 - c. **H&R Block:** Barbara will be in charge of this event and will pick up the key the Friday before and purchase the snacks. Richard will assist as well. Management will have the Janitorial company set up the back room for 20 people with chairs and tables and a snack table.
 - d. **February Scrapbooking Event:** Laurie will be in charge of this event. At the February committee meeting funds will be supplied to Laurie for snacks. Liza will assist Laurie with as well. Advertising of the event will be on the golden-rod in the newsletter.
 - e. **Groundskeeper Event:** Management will inquire if March 8th is a good day for GK to put on the event.
4. **Website/Newsletter Status:**
 - a. **Website Redesign:** This topic is on hold until Marc Minkin and Nicole Glasner and meet further to discuss the redesign needs.
 - b. **Website updates:** Liza will take on the task of reviewing the website prior to the monthly committee meetings to look for items that need to be removed, added or updated.

- c. **Corrections/Suggestions:** At this time, the committee did not have any items that needed attention.

5. New Business/New Ideas:

- a. Canyon Community Bank – The committee approved the use of a double-sided insert for the Windmill in black-n-white only and all costs associated will be double-sided printed charged to the bank. (BH/LL)
- b. Ricky Tackett – CPR Classes – tabled to February meeting, presenter ill
- c. Bluegrass Jam Session - Committee unanimously agreed to mention the event on the Activities page but any more than that, the organization will need to pay for the ad. (RS/LD)
- d. Marana Hip-Hop Event – Management to inquire on date of event
- e. Election of Officers – Unanimously appointed were Barbara Herron as Chair, Linda DiPalma as Co –chair and Richard Singervalt as Secretary.

6. Other:

- a. February agenda items – Purchasing of PA system and Spring Concert

7. Adjourn: Motion made and approved to adjourn the meeting at 10:50 AM.