

## Activity Committee Meeting Minutes

October 6, 2008

### ATTENDEES:

Committee Members: Barbara Herron, Linda Di Palma, Richard Singervalt, Liza Lugo, Fiona Keller, Mike Phillips

Management Representative: Alexandra Burke, Activities Director

### QUORUM CALL:

The meeting was called to order at 10:00 AM in the Windmill Park Management Office with a quorum of six present.

### APPROVAL OF MINUTES:

ACTION: Motion was made and seconded to approve the September 8<sup>th</sup> meeting minutes. (Keller/Singervalt)

### OLD BUSINESS:

**A. Women's Pampering Night: (September 12, 2008)**

We did not receive any completed surveys from the event. In the future, we will hand them out at the registration table. The committee decided that vendors will no longer be able to sell products at the event. Making appointments, booking parties and handing out order forms will be permitted, but no monies can be exchanged.

**B. Lanyards**

Each Committee Member was given a lanyard to wear for Association events.

### NEW BUSINESS

**A. Halloween Party: October 25, 2008**

Each Committee Member was asked to bake 3 dozen sugar cookies for the event. Management will purchase icing and sprinkles for the children to decorate the cookies. Children will be making photo frames from popsicle sticks and Halloween embellishments. Pictures will be taken with a digital camera and will then be printed at Walgreen's. Fiona will provide a pumpkin bean bag toss as well as several decorations for the event. The Committee will meet at 8:30 AM on the 25<sup>th</sup> for set up. Candy and trophies will be ordered from Oriental Trading Co. Each child will be given a number immediately before the costume contest so each judge can identify a winner.

**B. Fall Festival: November 8, 2008**

Action: A motion was made, seconded and unanimously approved to hire 5<sup>th</sup> Ave. Productions for the audio equipment for Fall Festival. (Philips/DiPalma)  
Games in storage need to be cleaned and freshened up. Items from storage need to be brought to Windmill Park and the Committee will evaluate the items and clean them up. Chairs will be needed for the puppet show and for the stage. The Committee requested Management to book Tucson Carnival for the inflatables: train, obstacle course, and air castle. 2Eee the clown was not available for the Fall Festival date. Management was requested to find a clown. George Franzen, magician, needs to be booked. Endgame, classic rock cover band, can be booked for 3 hours. Management was requested to see if a Karate studio would be interested in doing a short

performance. Management can begin to purchase prizes. This year prizes can be “purchased” by tickets that children will be awarded at games.

**C. Logo Contest Merchandise**

The Board approved \$3000 for the purchase of promotional items for Continental Ranch’s 20<sup>th</sup> Anniversary. T-shirts, tote bags, key chains, and can “koozies” will be purchased and handed out at the Fall Festival.

**D. Chili Cook-Off**

A tentative date of January 24, 2009 was decided. Times will be discussed at the November 3<sup>rd</sup> meeting and a proposal will then be sent to the Board.

**E. Ad Rates**

**Action:** A motion was made, seconded and unanimously approved to table ad rates until the November 3<sup>rd</sup> meeting. (Keller/Lugo)

**F. Seminars**

**Action:** A motion was made, seconded and carried unanimously to table seminars until the November 3<sup>rd</sup> meeting. (Keller/Lugo)

Meeting adjourned at 12:20 PM.

Respectfully submitted Richard Singervalt