

Continental Ranch Community Association

9150 N. Coachline Blvd. Tucson, AZ 85743 Phone: (520) 297-7600 Fax: (520) 297-7917

Architectural Review Committee Meeting – December 3, 2008 Minutes

- I. **Call to Order 12:00PM at the Windmill Office-** Nancy Lambert called the meeting to order at 12:00 P.M.

- II. **Establish Quorum-** Nancy Lambert, Jan Goodall, Sharon Schwartz, Carl Junk, and Barbara Snyder were all in attendance. Also in attendance George Erhardt, Board Liaison and Sarah Lebsack of Stratford Management. Bob Dizon was excused from the meeting and Al Diaz was absent.

- III. **Guests:** David Lawrence

- IV. **Approval of the November 24, 2008 Minutes** A motion was made, seconded and carried unanimously to approve the minutes with the following changes:
Remove Bob Dizon and Sharon Schwartz from Quorum as they were not in attendance, add George Erhardt as Board Liaison and David Lawrence as a Guest.
(Goodall/Schwartz)

- V. **Appeals:** There were no appeals

- VI. **Manager Report:** Nancy Lambert discussed the meeting procedures with the Committee and suggested that Management supply each Committee Member with copies of the submittals that are on the Agenda at the meeting so that everyone can follow along and look at the submittals at the same time. The Committee agreed and as a result Management will provide copies of the submittals to the committee members at the beginning of each meeting.
 1. **Please welcome new Members Carl Junk and Barbara Snyder to the Committee.** Management welcomes the new members to the Committee.

2. **Recommend new Committee Member David Lawrence.** A motion was made, seconded and carried unanimously to recommend David Lawrence to the Committee. (Junk/Snyder)
3. **The Recommendation for the Design Consultant was approved by the Board.** Ms. Lebsack said that she has left several messages with Annette Davis and has not heard back from her. The last message that Ms. Lebsack left for Ms. Davis was to request Ms. Davis to please notify management if she is no longer interested in the color consultation job. The Committee requested that Ms. Lebsack investigate other Design Consultants as well.
4. **The Plant List will need to be inserted into the Design Guidelines from the Committee and the Board requested that only a prohibited plant list be submitted.**

VII. Submittals

1. **4052- Landscape**-Approved, if rock color changes please submit color for approval
2. **7005- Paint**-Approved and Complete
3. **7078- Rock and Brick walkway**-Approved
4. **8087- Landscape**-Approved, mounds cannot exceed 18 inches on height
5. **15C007- Edging and potted plants**-Approved
6. **16083- Additional Lighting**-Denied, need T.O.M. Permit
7. **27B167- Paint**-Approved
8. **40072- Paint**-Approved
9. **40268- Patio Addition**-Approved
10. **40268- Brick addition**-Approved
11. **51004- Paint**-Approved
12. **69029- Stain Concrete Driveway**-Approved

VIII. Complete

1. **10024-Windows (added at the beginning of the meeting)**-Approved
2. **43020- Landscape**-Approved

IX. Review Changes to Design Guidelines-The Committee reviewed proposed changes to the Design Guidelines.

X. Next meeting date December 17, 2008

XI. Adjournment at 2:39 PM- A motion was made, seconded and carried unanimously to adjourn the meeting. (Goodall/Snyder)