

# *Continental Ranch Community Association*

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## **Parcel Representative Ad-Hoc Committee Meeting Agenda August 13, 2008 6:45 PM**

1. Call to order / Roll Call
2. Review minutes from previous meeting
3. Old Business
  1. Missing name tags: Name tags for Nancy & Ruth have arrived.
  2. October BOD meeting

The purpose of the Annual meeting is to review the financials among other things. The management office said we cannot get on the agenda officially, but we can speak during the Homeowner Forum portion of the meeting.
  3. Procedure for notification of resident turn over.

The management office will instate a new step in the process in which the parcel rep will be emailed about new residents. However, it may take up to two months to receive this notification, because that is when they are officially notified.
  4. Community Map: I have not done this yet.
  5. Meet & Greet: Status?
  6. Publish Reps in Newsletter: Status?
  7. Parcel Rep Handbooks: Status?
4. New Business
  1. The management office recommended that we elect a Co-Chair for when the chair is not able to attend the meeting.
5. Homeowner concerns
6. Adjournment