AMENDMENT TO FIRST AND RESTATED BYLAWS

OF

CONTINENTAL RANCH COMMUNITY ASSOCIATION

THESE AMENDMENTS are to the First Amended and Restated Bylaws of Continental Ranch Community Association dated July 21, 1988. Such amendments were approved by a majority of a quorum of members of the Association who are eligible to vote, appearing in person, or by proxy, at a meeting of the Association held on October 5, 1994.

Article III, Section 3.8.3., shall be amended by adding an additional 3.8.3.d. to such Section:

d. The requirements set forth above pertaining to the qualifications for candidates to the Board of Directors, shall not be applicable to those directors appointed by the Declarant during the time it holds Class B membership in the Association. In addition, the procedure set forth in Section 3.8 pertaining to the selection of candidates, shall only apply to the directors elected by the Class A members after the termination of Class B Membership.

Article IV, Section 4.2, "Term & Organization" shall be amended by deleting such Section and substituting the following new Section 4.2:

Section 4.2 - Term & Organization.

a. Subject to the provisions of Section 6.2.1. of the Declaration, so long as there is a Class B Member, the Board of Directors shall be comprised of five members. The Class B Members shall be entitled to elect four members to the Board of Directors, who do not need to be members of the Association. The fifth member of the Board of Directors shall be elected by the members of the Advisory Committee. The member elected by the Advisory Committee shall be a member of that Committee and shall meet the qualifications for candidates to the Board of Directors set forth in Section 3.8.3 of these Bylaws.

b. During the term of the Declarant's Class B Membership, an Advisory Committee shall assist the Board of Directors in developing budgetary and long range planning and policy development for the Association. The members of the Advisory Committee shall be elected by the Class A Members. The Board of Directors shall adopt policies and procedures for the election of members to the Advisory Committee, the services to be performed by the members of that Committee and shall determine, from time to time, the number of Members to serve on the Advisory Committee.

Article IV, Seclich 4.10, "Board of Directors Quorum" shall be amended by

deleting such Section and substituting the following new Section 4.10:

<u>Section 4.10 - Board of Directors Quorum</u>. At all meetings of the Board of Directors, a majority of the directors shall constitute a quorum for the transaction of business and the acts of the majority of the directors present at a meeting at which a quorum is present shall be the acts of the Board. During the time the Declarant holds Class B membership, the directors appointed by the Declarant shall be entitled to attend all Board of Director's meetings by giving his/her proxy to another director. If at any meeting of the Board, less than a quorum is present, a majority of those present may adjourn the meeting to a time not more than 48 hours from the time the original meeting was called, and no new notice shall be required for any such adjourned meeting. At any such adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the meeting as originally called.

Dated this 5th day of October, 1994.

CONTINENTAL RANCH COMMUNITY ASSOCIATION By

Its: President

Attest:

Secretary

FIRST AMENDED AND RESTATED

BYLAWS OF

CONTINENTAL RANCH COMMUNITY ASSOCIATION

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FIRST AMENDED AND RESTATED BYLAWS OF CONTINENTAL RANCH COMMUNITY ASSOCIATION

These First Amended and Restated Bylaws of Continental Ranch Community Association amend and replace in their entirety the prior Bylaws of Continental Ranch Community Association adopted by the Board of Directors of Continental Ranch Community Association on February 25, 1988.

<u>ARTICLE I</u>

<u>General</u>

Section 1.1 - Organization and Scope. These Bylaws shall constitute the Bylaws of Continental Ranch Community "Association"), an Association (the Arizona nonprofit corporation formed for the purpose of serving as the master property owners' association for Continental Ranch, master-planned community, pursuant to the Declaration Ranch, а o£ Covenants, anđ Conditions, Restrictions Easements for Continental Ranch recorded on March 3, 1988, in Docket 8235, page 2114, in the Official Records of Pima County, Arizona, and any amendment or supplement, as the same may be amended from time to time (the "Declaration").

Section 1.2 - Definitions. Except as otherwise provided herein, capitalized terms used herein which are defined in the Declaration or the Articles of Incorporation of the Association (the "Articles") shall have the meanings set forth in the Declaration or the Articles, as applicable.

<u>Section 1.3 - Application of Bylaws</u>. All present and future Owners and Occupants, or any other Persons with any right, title or interest in any Lot or Parcel, or who may have a right to use the Common Areas, are subject to the provisions of these Bylaws. The ownership, rental or occupancy of any Lot or Parcel shall be deemed an acceptance and ratification of, and agreement to comply with, these Bylaws by the Owner, Tenant or other Occupant.

Section 1.4 - Association Responsibilities. The Association, acting through its Board of Directors and its Members, shall constitute the master property owners' association for Continental Ranch. The Board shall be responsible for administering the Declaration and exercising the powers and duties provided for by law and in the Declaration, except for such matters as are reserved to the Members by law, the Declaration, the Articles or these Bylaws.

ARTICLE II

Voting Rights

Section 2.1 - Majority Vote. A majority of the votes of Members eligible to vote and present at any meeting (i.e., more than fifty percent of the votes of Members eligible to vote who are present and voting, either in person or by proxy) shall decide any question presented to the Members unless applicable law, the Declaration, the Articles or these Bylaws shall require otherwise, in which latter event the voting percentage required by applicable law, the Declaration, the Articles or these Bylaws shall control.

Section 2.2 - Vote Indivisible. Joint ownership or ownership of undivided interests in any property as to which a Membership is established pursuant to the Declaration shall not cause there to be more Memberships than the number established in the Declaration. A Membership shall be shared by any joint Owners of, or Owners of undivided interests in, the property interest to which such Membership is attributable. The vote for each Member must be cast as a single unit. Fractional votes shall not be allowed.

Section 2.3 - Designation of Voting Member. In the event that a Lot or Parcel is owned by more than one Person and such Owners are unable to agree as to how their vote or votes shall be cast, they shall not be entitled to vote on the matter in question. If any Owner casts a vote or votes representing a certain Lot or Parcel, the Owner will thereafter be conclusively presumed to be acting with the authority and consent of all other Owners of such Lot or Parcel unless objection thereto is made to the Board, in writing, at or prior to the time the vote or votes are cast. In the event more than one Person casts or attempts to cast a vote for a particular Lot or Parcel, all such votes shall be deemed void.

<u>Section 2.4 - List of Members Entitled to Vote</u>. Pursuant to Section 10-1025(A), Arizona Revised Statutes, the Secretary of the Association shall maintain a record of the names and addresses of Members entitled to vote at the office of the statutory agent of the Association or the known place of business of the Association set forth in the Articles.

ARTICLE III

Meetings of Members

<u>Section 3.1 - Annual Meetings.</u> The first annual meeting of the Members shall be held on October 13, 1988. Thereafter, the annual meetings of the Members shall be held in

October of each succeeding year, with the specific date of the annual meeting to be designated by the Board in its sole discretion. Subject to Declarant's right to appoint all but one of the directors and Silverado's right to appoint the additional director prior to termination of Declarant's Class B Membership, as provided in the Articles, at each annual meeting the Members shall announce the results of the election of the Board in accordance with the requirements of the Declaration, the Articles and these Bylaws, and may also transact such other business as may be authorized to be transacted by the Members at annual meetings.

Section 3.2 - Special Meetings. Except as otherwise provided in the Declaration, special meetings of the Members for any purpose or purposes may be called by the President, by a resolution of the Board, or upon a written petition, presented to the Secretary, signed by Members who are entitled to cast one-tenth (1/10) of all of the votes of the Class A Membership. A special meeting shall be held within 45 days from the date the petition is presented to the Secretary. No business shall be transacted at a special meeting except as stated in the notice thereof.

Section 3.3 - Place. All meetings of the Members shall be held at such place and time as shall be designated by the Board and stated in the notice of the meeting.

Section 3.4 - Notices. It shall be the duty of the Secretary to mail or deliver to each Member, at least five but not more than 30 days prior to such meeting, a notice of each annual or special meeting, stating the time and place thereof. All notices shall be mailed to or served at the address of the Member as it appears in the records of the Association.

Section 3.5 - Record Date. The Board may fix in advance a date as the record date for the purpose of determining Members entitled to notice of, or to vote at, any meeting of the Members, or to make a determination of Members for any other proper purpose (the "Record Date"). The Record Date shall be not more than 50 days prior to the date on which the particular action requiring such determination is to be taken, and, in the case of a meeting of the Association, not fewer than ten (10) days prior to the date of the meeting. Unless a different date is set by the Board, the Record Date shall be 40 days prior to the action requiring the determination. An Owner who is delinquent with respect to an Assessment or whose rights as a Member are otherwise under suspension pursuant to the Declaration as of the Record Date shall not be entitled to notice of, or to vote at, any meeting of Members noticed or held during the period of the delinquency or suspension. When a determination of Members entitled to vote at any meeting of

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the corporation has been made as provided in this Section, such determination shall apply to any adjournment thereof.

Section 3.6 - Quorum. Except as otherwise provided by statute, the Declaration, the Articles or these Bylaws, at any meeting of the Members, one-tenth (1/10) of the votes in each class of Members entitled to vote at the meeting, whether present in person or represented by proxy, shall constitute a quorum for the transaction of business.

Section 3.7 - Voting. A Member entitled to vote may do so by filing a written proxy with the Secretary before or at the time of a meeting. The proxy shall be counted for purposes of determining whether a quorum is present, and may be voted by the holder of the proxy with respect to any business that may come before the meeting for which the proxy is filed. No proxy shall be valid after 11 months from the date of its execution, unless otherwise provided in the proxy. A Membership held by a duly appointed personal representative or by a court appointed receiver may be voted, in person or by proxy, by such representative or receiver without the transfer of such Membership into the name of the personal representative or receiver. Proxies shall be revocable unless otherwise stated therein and coupled with adequate legal interests. A revocable proxy shall be terminated by the Member's subsequent filing of another proxy or the Member's filing a written notice of termination of the proxy prior to the meeting. A proxy shall automatically revoked upon termination of the Member's be Membership.

Section 3.8 - Nominating Committee: Nominations. A Nominating Committee consisting of five (5) Members (or individuals designated by corporate, partnership or other non-individual Members), some or all of whom may be members of the Board, shall be appointed by the Board not later than [150] days before each annual meeting at which the Members are to elect one or more directors. The Nominating Committee shall elect one of its members to serve as chairperson.

3.8.1 The purpose of the Nominating Committee shall be to select qualified candidates to succeed the director(s) whose term(s) will expire at the next annual meeting.

3.8.2 The number of candidates selected by the Nominating Committee shall exceed by two (2) the number of director(s) whose term(s) will expire at the next annual meeting.

3.8.3 Each candidate shall:

a. have been an Owner for at least six (6) months (or shall be an individual designated by a corporate, partnership or other non-individual Owner which shall have been an Owner for at least six (6) months);

b. not be delinquent with respect to any Assessment or Special Use Fee (nor, in the case of an individual candidate designated by a corporate, partnership or other non-individual Owner, shall the designating Owner be similarly delinquent); and

c. not have his or her rights under the Declaration suspended pursuant to Section 3.1.2 thereof (nor, in the case of an individual candidate designated by a corporate, partnership or other non-individual Owner, shall the designating Owner have its rights similarly suspended).

d. added (see and mult detai 195/44)

3.8.4 The Nominating Committee shall schedule and publicize two meetings during the period between 150 and 90 days prior to the annual meeting. At such meetings, individuals who wish to be considered as candidates may meet with the Nominating Committee.

3.8.5 It shall be the duty of the Nominating Committee to select the best qualified candidates. The Nominating Committee shall not be required to place any particular Owner (or the designee of any particular non-individual Owner) on the slate of candidates.

3.8.6 Not later than 90 days prior to the annual meeting, the Nominating Committee shall present to the Board the slate of candidates.

3.8.7 During the period between 90 and 60 days prior to the annual meeting, any Owner may submit to the Nominating Committee a petition supporting that Owner's (or, in the case of a non-individual Owner, that Owner's designee's) candidacy for a director position. A qualified individual will be added to the slate as a candidate if the Owner's petition in support of such individual is signed by Owners representing at least 1% of the total number of votes (other than Declarant's votes) entitled to be cast at the election.

<u>Section 3.9 - Certification of Candidates</u>. Not later than 60 days prior to the annual meeting, the Board shall certify the slate of candidates to be presented to the Members. The Nominating Committee shall prepare a brief biography (100 words or less) of each candidate, which shall be enclosed with the ballots to be distributed by the Secretary to the Members eligible to vote at the annual meeting.

Section 3.10 - Election Committee. The President shall appoint five (5) individuals to an Election Committee, which shall supervise volunteer tellers approved by the President and otherwise assist in the conduct of the election. The Election Committee shall establish procedures for conducting the election, which procedures shall be subject to approval of the Board. The election of directors shall be conducted by mail ballot as provided below.

Section 3.11 - Annual Meeting Notification Procedure. Not later than 30 days prior to the annual meeting, the Secretary shall mail the following information (the "Annual Meeting Information") to all Members eligible to vote at the annual meeting:

3.11.1 A notice of the annual meeting;

3.11.2 The certified slate of candidates for the director positions and the biography of each candidate prepared by the Nominating Committee;

3.11.3 A ballot and voting instructions;

3.11.4 Notice of the Candidate Meeting (as defined below); and

3.11.5 A proxy card pertaining to the annual meeting.

Section 3.12 - Candidate Meeting. Not later than 20 days prior to the annual meeting, the Board shall conduct a meeting of the Members, the purpose of which shall be to introduce to the Members the candidates whose names appear on the certified slate of candidates (the "Candidate Meeting").

Section 3.13 - Director Voting. All ballots for the candidates for the director positions must be returned to the location designated in the voting instructions not later than 24 hours prior to the annual meeting. Ballots received after the foregoing deadline shall not be counted. The Election Committee shall count and certify the ballots during the 24-hour period preceding the annual meeting. The results of the election shall be announced at the annual meeting.

<u>Section 3.14 - Schedule of Matters Precedent to the</u> <u>Annual Meeting</u>. The following schedule shall be followed in connection with each annual meeting:

Schedule

<u>Date:</u>

Not later than 150 days prior to annual meeting

Between 150 and 90 days prior to annual meeting

Not later than 90 days prior to annual meeting

Between 90 and 60 days prior to annual meeting

Not later than 60 days prior to annual meeting

40 days prior to annual meeting

Not later than 30 days prior to annual meeting

Not later than 20 days prior to annual meeting

24 hours prior to annual meeting

Annual Meeting

<u>Event</u>:

Board to appoint Nominating Committee

Nominating Committee to conduct two public meetings and invite qualified individuals who wish to be considered as candidates

Nominating Committee to present slate of candidates to Board

Qualified individuals may be nominated by an appropriate petition

Board to certify slate of candidates

Record Date

Annual Meeting Information to be mailed or distributed to all Members eligible to vote at the annual meeting

Board to conduct Candidate Meeting

Deadline for return of ballots for the director positions

Members to conduct appropriate business; election results to be announced.

Section 3.15 - Informal Action. Any action required to be taken, or which may be taken, at a meeting of the Members may be taken without a meeting if a written consent setting forth the action so taken shall be signed by all of the Members entitled to vote with respect to the subject matter thereof. Each such consent shall be filed with the minutes of proceedings of the Association.

<u>Section 3.16 - Irregularities</u>. All information in calls or notices of meetings and all irregularities in calls or notices of meetings, the manner of voting, the form of proxies, credentials and the method of ascertaining Persons present at any meeting shall be deemed waived if no objection is made at the meeting or if the information or irregularity is waived in writing.

Section 3.17 - Adjourned Meeting. Except as otherwise provided by statute, the Declaration or the Articles, if any meeting of the Members cannot be organized because a quorum is not present, the Members who are present, either in person or by proxy, may adjourn the meeting to a time not less than 48 hours from the time the original meeting was called. No new notice shall be required for such adjourned session.

<u>Section 3.18 - Order of Business</u>. The order of business at all meetings of the Members shall be as follows:

3.18.1	Roll call and verification of proxies;
3.18.2	Proof of notice of meeting;
3.18.3	Reading of minutes of preceding meeting;
3.18.4	Reports of officers;
3.18.5	Report of the Board;
3.18.6	Reports of committees;
3.18.7	Unfinished business; and
3.18.8	New business.

ARTICLE IV

Board of Directors

Section 4.1 - Number and Qualification of Directors. The affairs of the Association shall be governed by the Board. The number and qualifications of the directors shall be as set forth in the Articles. Upon approval by a majority of the Members, the number of directors may be increased at any time after there is no longer a Class B Member, provided, however, that the number of directors shall not exceed nine (9).

Section 4.2 - Term & Organization. Subject to Declarant's right to appoint all but one director and Silverado's right to appoint the additional director prior to termination of the Class B Membership, at each annual meeting the number of directors provided for in the Articles shall be elected in accordance with the procedures set forth in these Bylaws. Directors shall take office following the close of the annual meeting at which they are elected and shall hold office

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until their successors have been duly elected and the first meeting of the new Board has been held. The organizational meeting of a newly elected Board shall be held within five business (5) days after the annual meeting at which the Board was elected. Cumulative voting for directors shall not be required or permitted.

Section 4.3 - Removal of Directors. At any regular or special meeting of the Members duly called, any one or more of the directors may be removed with or without cause by the affirmative vote of Members eligible to vote casting not less than two-thirds (2/3) of the total votes represented at such meeting in person or by proxy, and a successor may then and there be elected by the Members to fill the vacancy. Any director whose removal has been proposed to or by the Members shall be given an opportunity to be heard at the meeting.

Section 4.4 - Vacancies on Board of Directors. Subject to Declarant's right to appoint all but one director and Silverado's right to appoint the additional director prior to termination of the Class B Membership, all vacancies on the Board shall be filled by a majority of the remaining directors, even though less than a quorum. Each person elected to fill a vacancy shall serve as a director until a successor is elected at the next annual meeting of the Members and the first meeting of the new Board has been held.

Section 4.5 - Disgualification and Resignation of Directors .- Any director may resign at any time by sending written notice of such resignation to the Secretary of the Unless otherwise specified therein, Association. such resignation shall take effect upon receipt by the Secretary. Except in the case of injury, illness or similar excusable circumstances, a director's fourth consecutive absence from duly called regular meetings of the Board shall automatically constitute a resignation by such absent director, effective as of the commencement of the fourth missed meeting. In the event a director ceases to be a Member (or, in the case of a director who is an individual designated by a corporate, partnership or other non-individual Member, if such designating Member ceases be a Member), his directorship shall immediately and to automatically terminate. No individual shall continue to serve on the Board if such individual, or the corporate, partnership or other non-individual Member which designated such individual for candidacy as a director, is more than 30 days delinquent in the payment of an Assessment or Special Use Fee, and such delinquency shall automatically constitute a resignation by such director on the thirty-first day of the delinquency.

<u>Section 4.6 – Regular Meetings</u>. The Board may hold regular meetings at such time and place as a majority of the directors shall designate. Notice of regular meetings shall be given to each director, personally or by mail, telephone or telegraph, at least five (5) days prior to the date designated for such meeting.

Section 4.7 - Powers and Duties. The Board shall have all powers necessary to, and shall be responsible for, the administration of the affairs of the Association, and may do all such acts and things as are not by law, by the Declaration, by the Articles or by these Bylaws directed to be exercised solely by the Members. These powers shall include, but not be limited to, the following:

4.7.1 To make, collect, use and expend Assessments and Special Use Fees to carry out the purposes and powers of the Association;

4.7.2 To employ, dismiss and control the personnel necessary for the maintenance and operation of Lots, Parcels and the Common Areas, including the right and power to employ attorneys, accountants, contractors and other professionals as the need arises;

4.7.3 To make and amend rules and regulations respecting the operation, use and maintenance of Lots, Parcels and the Common Areas;

4.7.4 To contract for the management of the Association and to delegate to the manager all or a portion of the powers and duties of the Association;

4.7.5 To engage in the management of the business affairs of the Association;

4.7.6 To use and disburse the proceeds of Assessments and Special Use Fees in the exercise of its powers and duties;

4.7.7 To maintain, repair, replace and operate the Common Areas;

4.7.8 To reconstruct improvements after casualty loss and to make further improvements to Continental Ranch;

4.7.9 To establish committees of the Board and delegate to such committees the Board's authority to carry out certain duties of the Board;

4.7.10 To enforce, by legal means if necessary, the provisions of Arizona Revised Statutes, the

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Declaration, any Recorded Tract Declarations or Subsidiary Declarations, the Articles, the Bylaws, the Architectural Review Committee Guidelines, the Association Rules, and any other documents and laws respecting the Association and Continental Ranch;

4.7.11 To pay taxes and assessments which are liens against any part of the Common Areas;

4.7.12 To pay the cost of all power, water, sewer and other utility services rendered to the Common Areas and not metered and billed to individual Lots or Parcels;

4.7.13 To elect the officers of the Association;

4.7.14 To prepare the annual and other budgets;

4.7.15 To establish and collect the Assessments and Special Use Fees, and to enforce such charges by Recording Assessment Liens and by initiating foreclosure proceedings in regard thereto;

4.7.16 To obtain necessary insurance for the Common Areas;

4.7.17 To grant or relocate easements for the benefit of the Owners and Occupants;

4.7.18 To open bank accounts on behalf of the Association and to designate the signatories therefor; and

4.7.19 To invest any excess funds held or controlled by the Association.

Section 4.8 - Special Meetings. Special meetings of the Board may be called by the President or Secretary or by two-thirds of the directors on three (3) days notice to each director, given personally or by telephone or telegraph, which notice shall state the time, place and purpose of the special meeting.

Section 4.9 - Waiver of Notice. Before, at or after any meeting of the Board, any director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a director at any meeting of the Board shall be a waiver of notice by the director of the time and place thereof. If all of the directors are present at any meeting of the Board, no notice shall be required, and any business may be transacted at such meeting. Section 4.10 - Board of Directors Ouorum. At all meetings of the Board, a majority of the directors shall constitute a quorum for the transaction of business and the acts of the majority of the directors present at a meeting at which a quorum is present shall be the acts of the Board. If at any meeting of the Board there shall be less than a quorum present, a majority of those present may adjourn the meeting to a time not more than 48 hours from the time the original meeting was called, and no new notice shall be required for any such adjourned meeting. At any such adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the meeting as originally called.

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Section 4.11 - Fidelity Bonds. The Board may require that all officers and employees of the Association handling or responsible for Association funds, and all other persons designated in the Declaration, shall furnish adequate fidelity bonds or coverage. The premiums on such bonds or coverage shall be paid by the Association.

Section 4.12 - Informal Action. Unless otherwise expressly restricted by the Articles or these Bylaws, any action required or permitted to be taken at a meeting of the Board or any committee thereof may be taken without a meeting if all directors or committee members, as appropriate, consent thereto in writing. Each such consent shall be filed with the minutes of proceedings of the Board or the committee.

Section 4.13 - Compensation. No compensation shall be paid to directors or officers of the Association for their services as directors or officers. No remuneration shall be paid to a director or an officer for services performed for the capacity unless resolution Association in any other а authorizing such remuneration shall have been unanimously adopted by the Board before the services are undertaken. Directors and officers of the Association may be reimbursed for any reasonable actual expenses incurred on behalf o£ the Association in connection with their duties as officers or directors.

<u>ARTICLE V</u>

<u>Officers</u>

<u>Section 5.1 - Elected Officers</u>. The principal officers of the Association shall be a President, two Vice Presidents, a Secretary and a Treasurer. Following termination of the Class B Membership pursuant to the Declaration, each officer shall be an Owner or a representative designated by a group of Owners in accordance with Section 2.3 hereof, or an individual designated by a corporate, partnership or other non-individual Owner. A person may hold more than one office, except that the offices of President and Secretary shall not be held by the same person simultaneously.

Section 5.2 - Term. The officers of the Association shall be elected annually by the Board at the organizational meeting of each new Board, and shall hold office at the pleasure of the Board. If any office becomes vacant for any reason, the vacancy shall be filled by the Board at any regular or special meeting of the Board.

Section 5.3 - The President. The President shall be the chief executive officer of the Association, and shall preside at all meetings of the Members and of the Board. The President shall have executive powers and responsibility for general supervision over the affairs of the Association, including but not limited to the power to appoint committees from among the Members to assist in the conduct of the affairs of the Association.

Section 5.4 - The Vice Presidents. The Vice Presidents shall take the place of the President and perform all of the duties of the President whenever the President is absent or unable to act. The Vice Presidents shall also perform such other duties as may be imposed on the Vice Presidents from time to time by the Board.

Section 5.5 - The Secretary. The Secretary shall: (i) issue notices of all meetings of the Members and the Board; (ii) attend and keep the minutes of such meetings; (iii) have charge of all of the Association's books, records and papers, including the Member list; and (iv) perform such other duties as may be imposed on the Secretary from time to time by the Board.

Section 5.6 - The Treasurer. The Treasurer shall have custody of, and shall keep full and accurate account of, all receipts and disbursements of the Association, in books belonging to the Association, and shall deposit all monies and other valuable effects in the name of and to the credit of the Association in such depositories as may be designated from time by the Board. The Treasurer may delegate the time to collection, deposit and disbursement of monies by establishing a reasonable method of accounting which shall be reviewed by the Board on a monthly basis. All books of account shall be a consistent basis in accordance with generally kept on accepted accounting practices. The Treasurer shall also perform such other duties as may be imposed on the Treasurer from time to time by the Board.

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Section 5.7 - Resignation and Removal of Officers. Upon an affirmative vote of a majority of the members of the Board, any officer may be removed, either with or without cause. Any officer may resign at any time by giving written notice of such resignation to the Board, the President or the Secretary. Such resignation shall take effect upon receipt or at any later time specified therein, and unless otherwise provided therein acceptance of such resignation shall not be necessary to make it effective.

ARTICLE VI

Fiscal Management

<u>Section 6.1 – Depositories</u>. The funds of the Association shall be deposited in such banks and depositories as may be determined by the Board from time to time, upon resolutions approved by the Board, and shall be withdrawn only upon checks and demands for money signed by such officer or officers of the Association or a management company as may be designated by the Board.

<u>Section 6.2 - Budget</u>. The Board shall cause to be prepared an estimated annual budget for each fiscal year of the Association. Such budget shall take into account the estimated cash requirements and income of the Association for the year. The annual budget shall also provide for a reserve for contingencies for the year and an adequate reserve for maintenance, repairs and replacements of those Common Areas that must be replaced on a periodic basis, as determined by the To the extent that the Assessments and other cash Board. income collected from the Owners during the preceding year shall be more or less than the expenditures for such preceding year, the surplus or deficit, as the case may be, shall be taken into account in determining the annual budget. The estimated annual budget for each fiscal year shall be approved by the Board, and copies thereof shall be furnished by the Board to each Owner not later than 30 days before the beginning of such year.

<u>Section 6.3 - Assessments</u>. Each Owner shall pay the Owner's share of the Annual Assessments, Special Assessments, Maintenance Assessments and other charges as required by the Declaration.

6.3.1 <u>Statement of Annual Assessments</u>. The Annual Assessments shall be payable semi-annually in equal installments due on or before November 1 and May 1 of each year. Upon determining the amount of any Assessment or Special Use Fee, the Board shall cause the Treasurer to send to each Owner a statement showing the amount due from such Owner. The failure to send or to receive such a statement shall not relieve any Owner of his obligation to pay such an Annual Assessment on or before the due date. All Assessments and Special Use Fees shall be payable to the Association. In the event the Board does not approve an estimated annual budget or fails to determine the Annual Assessments for any year, or shall be delayed in doing so, each Owner shall continue to pay the amount of the Owner's Assessment for the preceding year, on or before the due dates for the current year.

6.3.2 <u>Additional Assessments</u>. The Board may levy additional monthly assessments in addition to the Annual Assessments to meet the Association's expenses if the Board determines that such assessments become necessary or desirable during the fiscal year. The Board may also levy Special Assessments, Maintenance Assessments and Special Use Fees as authorized by, and in accordance with, the Declaration. Such Assessments and Special Use Fees shall be payable upon such notice as the Board may determine, or as set forth in a resolution of the Members.

6.3.3 Obligation. No Owner shall be relieved of the obligation to pay Assessments or Special Use Fees by abandoning or failing to use the Owner's Lot or Parcel or the Common Areas. Any Person who becomes an Owner after the commencement of a fiscal year shall pay the Annual Assessment applicable to his Lot or Parcel as such becomes due, and shall pay any Special Assessment or Maintenance Assessment levied on or after the date the Person becomes an Owner. The previous Owner of such Lot or Parcel shall remain liable for all unpaid and delinquent Assessments and Special Use Fees levied against the preceding Owner of the Lot or Parcel prior to such transfer of ownership.

6.3.4 <u>Nonpayment of Assessments: Sanctions</u> <u>Upon Delinquency</u>. The Board may invoke any or all of the sanctions provided for herein or in the Declaration, or any other reasonable sanction, to compel payment of any Delinquent Amount. Such sanctions include, but are not limited to, the following:

a. <u>Interest</u>. Any Delinquent Amount shall have added thereto a late charge of 15% if the Delinquent Amount is not paid within 15 days after its due date. In addition, the Delinquent Amount shall bear interest from its due date until such time as it is paid in full at a rate equal to the greater of: (i) 12% per annum; or (ii) the then prevailing interest rate on loans insured by FHA or VA;

b. <u>Suspension of Rights</u>. The Board may suspend for the entire period during which an Assessment or Special Use Fee remains delinquent the obligated Owner's voting rights and right to use of the Common Areas;

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c. <u>Collection of Delinquent Amount</u>. The Board may institute an action at law for a money judgment or any other proceeding to recover the Delinquent Amount;

d. <u>Recording of Notice</u>. The Board may Record a notice of lien covering the Delinquent Amount plus interest and accrued collection costs as provided in the Declaration. The Board may establish a fixed fee to reimburse the Association for the Association's cost of recording the notice, processing the delinquency and recording a notice of satisfaction of the lien; and

e. <u>Foreclosure of Lien</u>. The Board may foreclose the Recorded Assessment Lien against the Lot or Parcel in accordance with then prevailing Arizona law relating to the foreclosure of realty mortgages (including the right to recover any deficiency).

6.3.5 Assessment Lien. It shall be the duty of every Owner to pay all Assessments and Special Use Fees with respect to the Owner's Lot or Parcel in the manner provided herein and in the Declaration. Such Assessments and Special Use Fees, together with interest and costs of collection as provided for in the Declaration, shall, until paid, be a charge and continuing servitude and lien upon the Lot or Parcel against which such Assessments or Special Use Fees are made, provided, however, that the Assessment Lien shall he identified subordinate only matters in to those the The Association and the Board shall have the Declaration. authority to exercise and enforce any and all rights and remedies provided for in the Declaration or these Bylaws, or otherwise available at law or in equity for the collection of all unpaid Assessments and Special Use Fees, interest thereon, costs of collection thereof and reasonable collection agency and attorneys' fees.

6.3.6 <u>Suit</u>. The Association shall be entitled to maintain suit to recover a money judgment for unpaid Assessments or Special Use Fees without foreclosure of the Assessment Lien, and the same shall not constitute a waiver of the Assessment Lien.

<u>Section 6.4 - Records and Statements of Payment</u>. The Treasurer shall cause to be kept detailed and accurate records, in chronological order, of the receipts and expenditures affecting the Common Areas and any other property owned or controlled by the Association, specifying and itemizing the expenses incurred and expenditures made. All records

shall be such expenditures authorizing available for examination by Owners at convenient hours designated by the Within a reasonable period of time after receipt of a Board. written request from any Owner or Occupant, the Board shall issue to the requesting party a written statement stating that as of the date of the statement: (i) all Assessments and Special Use Fees (including collection fees, interest, costs and attorneys' fees, if any) have been paid with respect to a specified Lot or Parcel; or (ii) if such Assessments and Special Use Fees have not been paid, the amount(s) then due and payable. The Association may make a reasonable charge for the issuance of such a statement.

Section 6.5 - Discharge of Liens. The Board may cause the Association or any Owner or Occupant to discharge any mechanics' or materialmen's liens or other encumbrances which, in the opinion of the Board, may constitute a lien against the Common Areas. When less than all of the Owners are responsible for any such lien or encumbrance, such Owners as are responsible shall be jointly and severally liable for the amount necessary to discharge the same, and for all costs and expenses, including but not limited to attorneys' fees, incurred in connection with such lien or encumbrance.

<u>Section 6.6</u> - Fiscal Year. The fiscal year of the Association shall be November 1 to October 31, except that the first fiscal year of the Association shall begin on the date of incorporation of the Association. The commencement date of the fiscal year herein established may be modified by the Board, subject to any necessary approvals by the Arizona Corporation Commission and the Internal Revenue Service.

Section 6.7 - Contracts. Unless otherwise provided by the Board, all contracts shall be executed on behalf of the Association by either the President or the Vice President and countersigned by the Secretary. The Board may authorize any officer or agent of the Association to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Association, and such authority may be general or No contract OT other specific instances. confined to transaction between the Association and one or more of the directors, or between the Association and any corporation, firm association in which one or more of the directors is or financially interested, is void or voidable because such director is present at the meeting of the Board or a committee thereof which authorizes approves the contract or or transaction, or because his or her vote is counted, if the contract or transaction is just and reasonable as to the Common Association at the time it is authorized or approved. the or interested directors may be counted in determining presence of a quorum at a meeting of the Board or a committee

thereof which authorizes, approves or ratifies such a contract or transaction.

Section 6.8 - Loans. No loan shall be contracted on behalf of the Association and no evidence of indebtedness shall be issued in the Association's name unless authorized by a resolution of the Board. No loan approved by the Board in an amount in excess of \$5,000.00 shall be contracted until approved by a two-thirds vote of the Members then entitled to vote at a meeting of the Association.

ARTICLE VII

Obligations of Members

Section 7.1 - Maintenance and Repair.

7.1.1 <u>Maintenance</u>. Every Owner and Occupant shall perform promptly all maintenance and repair work required by Arizona Revised Statutes, the Declaration, any applicable Recorded Tract Declaration, the Articles, these Bylaws, the Architectural Review Committee Guidelines, the Association Rules and any other applicable documents. Should an Owner or Occupant fail to perform or perform without due care and diligence any maintenance or repair required by the foregoing documents, the Owner or Occupant shall be liable for all damages caused thereby.

7.1.2 <u>Reimbursement</u>. In accordance with the Declaration, an Owner shall reimburse the Association for any expenditures incurred by the Association in repairing or replacing any Common Areas damaged through the willful or negligent act or omission of such Owner or any Occupant of the Owner's Lot or Parcel.

<u>Section 7.2 - Costs and Attorneys' Fees</u>. In any proceeding arising because of an alleged default by a Owner of his obligation under the documents referred to in Section 7.1.1, the prevailing party therein, as determined by the court, shall be entitled to recover costs of the proceeding and such reasonable attorneys' fees as may be determined by the court.

<u>Section 7.3 - Use of Common Areas</u>. The Common Areas shall be used for only such purposes as may be permitted by Arizona Revised Statutes, the Declaration, a Recorded Tract Declaration, the Articles, these Bylaws, the Architectural Review Committee Guidelines, the Association Rules and any other applicable documents. All Owners and Occupants shall abide by such rules as the Board of Directors may from time to time adopt relating to the time, manner and nature of the use of the Common Areas.

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ARTICLE VIII

<u>Amendments</u>

These Bylaws may be amended by a majority vote of the Members then eligible to vote and present at any duly called regular or special meeting of the Membérs, provided that the notice of the meeting shall contain a statement of the proposed amendment, and provided further that, so long as FHA or VA is guaranteeing or insuring loans secured by Lots or making, Parcels within Continental Ranch, the FHA and VA shall have the to veto any amendments while there is a Class B right Membership. Notwithstanding the foregoing, these Bylaws shall not be amended to contain any provision which would be contrary to or inconsistent with the Declaration or the Articles as in effect from time to time; and any provision of, or purported amendment to, these Bylaws which is contrary to or inconsistent with the Declaration or the Articles shall be void to the extent of such inconsistency. Anything in this Article to the contrary notwithstanding, Declarant reserves the right to amend these Bylaws as may be requested or required by the FHA, VA or any other Agency with whom Declarant elects to do business as a condition precedent to such Agency's approval of these Bylaws, federally chartered lending institution as a any or by condition precedent to lending funds upon the security of any Lot or Parcel or purchasing loans secured thereby. Any such amendment shall be effected by Declarant executing an amendment specifying the Agency or the lending institution requesting the amendment and setting forth the requested or required amendment(s). Execution of such an amendment shall be deemed conclusive proof of the Agency's or institution's request or requirement and such amendment, when executed, shall be binding upon all of the Covered Property and all persons having an interest therein. It is the desire of Declarant to retain control of the Association and the Association's activities during the period of planning and development of the Covered If any amendment requested or required pursuant to Property. the provisions of this Article deletes, diminishes or alters such control, Declarant shall have the right to prepare, provide for and adopt as an amendment hereto, other and different control provisions which shall be binding upon the Covered Property and Owners without a vote of the Owners.

ARTICLE IX

Liability Survives Termination of Membership

The termination of Membership in the Association shall not relieve or release a former Member from any liability or obligation under the Declaration, or in any way connected with the Association, incurred by the former Member during the period of Membership, or impair any rights or remedies the Association may have against the former Member with respect to such liability or obligation.

ARTICLE X

Limitation of Liability

Notwithstanding any duty the Association may have to maintain and repair the Common Areas, the Association shall not be liable for injury or damage caused by a latent condition therein or by any Owner or Occupant or other Person.

ARTICLE XI

<u>Construction</u>

Section 11.1 - Priorities. Unless otherwise provided, any inconsistencies or conflicts among the provisions of the Arizona Revised Statutes or other applicable law, the Declaration, any applicable Tract Declaration, the Articles, these Bylaws, the Architectural Review Committee Guidelines, the Association Rules and any other applicable documents shall be resolved by giving priority first to the Arizona Revised Statutes or other applicable law, second to the Declaration, third to any applicable Tract Declaration, fourth to the Articles, fifth to these Bylaws, sixth to the Architectural Review Committee Guidelines, seventh to the Association Rules, and eighth to any other applicable documents.

Section 11.2 - Disputes. In the event of any dispute or disagreement between or among any Owners relating to the interpretation or application of the provisions of Arizona Revised Statutes, the Declaration, any applicable Tract Declaration, the Articles, these Bylaws, the Architectural Review Committee Guidelines, the Association Rules or any other applicable document, or any questions of interpretation thereof, the determination thereof by the Board shall be final and binding.

Section 11.3 - FHA and VA. Notwithstanding anything to the contrary herein, to the extent that these Bylaws shall be contrary to or inconsistent with provisions of the rules and regulations of the FHA or the VA applicable to the Association, these Bylaws shall be considered superseded by such provisions, rules and regulations.

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CERTIFICATION

I, the undersigned, do hereby certify:

THAT I am the duly elected and acting Secretary of Continental Ranch Community Association, an Arizona non-profit corporation (the "Association"); and

THAT the foregoing First Amended and Restated Bylaws were duly adopted to be effective as of $5 \cdot \frac{1}{2} \cdot \frac{18}{2}$, 1988, by Consent to Action in Lieu of Special Meeting of the Members of the Association, and that such First Amended and Restated Bylaws amend and replace in their entirety the original Bylaws adopted by the Association on February 25, 1988.

IN WITNESS WHEREOF, I have hereunto subscribed my name as of this day of <u>July</u>, 1988.

mt/88/4012:4-5