

**Continental Ranch  
Landscape Committee Meeting Minutes for November 18, 2008**

**Meeting called to order at 7:00 PM.**

**Attendees:** Larry Schoof, Fred North, Vija Lipins, Jennifer Swarts (Management) and Dan Lust (Board Liaison). Richard Seiwert and Bill Carden were absent.

**Guests:**

**A. Pete Skupeika (Groundskeeper), Carl Junk and Nancy Lambert (Both Homeowners)**

**I. Approval of the October 7, 2008 minutes.**

**Action:** A motion was made, seconded, and unanimously passed to accept the minutes as written. (North/Lipins)

**II. Board Actions for October 2008**

- None

**III. Managers Report**

- **Annual Meeting** – I would like to thank Larry Schoof for attending the Annual Meeting and reading his report to the Board and the homeowners. As you are aware, CRCA has elected a new Board of Directors as follows John Lambert – President, Dan Lust – 1<sup>st</sup> VP, Chuck Stead – 2<sup>nd</sup> VP, Connie DeLarge – Secretary, George Erhardt – Treasurer, Colin Cordell – Director and Marilyn Steimpson – Director. That brings me to introduce our Board liaison Dan Lust.
- **Coachline and Silverbell project** – The Town of Marana contracted Diggum Excavating to install double handicap ramps at all four corners of the intersection. Last month I reported that Diggum had to remove some of the area at the SE corner. They have now removed very little at the NE corner.
- **Plant List** – We will be making a recommendation to the Board of Directors for the new plant list, however, I will need to discuss the wording in the motion that was made at the October Meeting. In the motion there was the word “approved” and the ARC Committee would like to ask the Landscape Committee to change it to “recommended”. There was discussion about the plant list and the Landscape Committee feels that the plant list should strictly come from the ARC Committee.

- **Chair/Co-Chair** – Each year at the beginning of the fiscal year (November) the Landscape Committee needs to appoint the Chair and Co-Chair for the upcoming year. I would like to take the time to go around the table and ask each of you your thoughts and/or interest. **Action:** A motion was made, seconded, and unanimously passed to appoint Larry Schoof as the Chair and Fred North as the Co-Chair for the 2008/2009 Landscape Committee.

#### IV. Old Business

- A. Parcel 16** – The Groundskeeper discussed and submitted a proposal to upgrade the irrigation at the pocket park for the grass area. **Action:** A motion was made, seconded, and unanimously passed to upgrade the irrigation at the pocket park at a cost not to exceed \$175.65 plus tax. (Lipins/North)
- B. Parcel 10 median** - The Groundskeeper provided a proposal to the Landscape Committee to change the landscape in the median at parcel 10 **Action:** A motion was made seconded and unanimously passed to accept the proposal for materials, equipment & labor to replace plants and add decorative rock to the parcel 10 entrance median at a cost not to exceed \$2,745 plus tax. (North/Lipins)

#### V. New Business

- A. Coachline and Colony Park** – Management was asked to send a survey to the homeowners to get their input as to what they would like to see for the replacement of the trees/bushes along this area. This will be tabled until January.
- B. Parcel 23** – there was discussion about Marbella II entrance and to what was to be installed at the entrance area. The Groundskeeper provided a proposal for decorative rock; this is to also cut back on the traffic that is going on in the entrance areas with all of the school kids and their bikes. The Groundskeeper was also asked by Vija Lipins what their profit mark up was on the rock. Management and Committee Members advised Vija that the information was confidential. **Action:** A motion was made seconded and unanimously passed to accept the proposal for materials, equipment and labor to install 18 tons of decorative rock in three separate locations at the entrance of Parcel 23 at a cost not to exceed \$1,530 plus tax. (North/Lipins)
- C. Backflow Proposal** – The Groundskeeper provided a proposal for the remaining backflows throughout the community to install insulated covers to protect the backflows from freeze protection and vandalism. **Action:** A motion was made, seconded and unanimously passed to accept the proposal to install eighteen (18) insulated covers on the non-insulated backflows throughout the community and provide twenty six (26) Master locks with common key to secure all the backflows at a cost

not to exceed \$3,385 plus tax. (North/Lipins) **Details are:** Six (6) Frost Guard- 1 R13 insulated covers: \$514. Five (5) Frost Guard- 2 R13 insulated covers: \$754. Three (3) Frost Guard – 3 R30 insulated covers: \$672. Four (4) R30 insulated covers: \$1148. Twenty six (26) master locks with keys \$200

**D. Colony Park planter box** – Tabled until January. Nancy Lambert requested that the parcel be surveyed before making changes to the planter box.

## **VI. Next Meeting date December 2, 2008**

**Meeting adjourned at 8:42 PM.**

Respectfully submitted,

*Jennifer Swarts*

Assistant Manager, Stratford Management  
For Continental Ranch Community Association