

# Continental Ranch Community Association

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## Landscape Committee Meeting – May 3, 2011

### Minutes

- I. **Call to Order 7:00 P.M. at the Windmill Park Office**
- II. **Roll Call** – Committee members Joe Callahan, Nancy Lambert, and Rob Palfreyman were present. Board liaison Marilyn Stimpson and management representative Josh Seng attended, as well as invited guests Don Mady and John Fawble of DLC Resources were present.
- III. **May 3, 2011 Meeting Agenda** approved by motion with addition of item IX-A. (Palfreyman/Callahan). Unanimously approved.
- IV. **April 5, 2011 Meeting Minutes** approved by motion (N. Lambert/Palfreyman). Unanimously approved.
- V. **Guests:**
  - A. **DLC Resources** – Presented monthly activity report, including count of plants which died from winter frost and total cost of the shrub fertilization program.
    - i. **Motion** to recommend to the Board accept proposal from DLC Resources to replace 77 dead plants with 5 gal plants from plant palette, NTE \$1,694 (Palfreyman/Lambert). Unanimously approved.
- VI. **Board Actions for March 17, 2011**
  - A. **Consent agenda approved by motion including the following pertaining to the Landscape Committee:**
    1. to recommend to the Board to accept proposal from DLC Resources to replace the dying Ash Tree in Windmill Parking Lot with a new tree and five plants including irrigation NTE \$600
    2. to recommend to the Board to accept proposal from DLC Resources to replace along Twin Peaks Rd. the nine dead Texas Ebony Trees with Swan Hill Olive Trees or Evergreen Pistache Trees at a cost NTE \$2,025
    3. to report to the Board the resignation of Joe Cinquegrani from the landscape committee.
    4. to recommend to the Finance Committee to adopt the same budget as 2010/2011 with \$323,500 total
  - B. **Landscape Maintenance Contract for 2011-2012: 4% increase**
    1. Motion by DeLarge/Pope is to accept the 4% increase proposed by DLC Resources for the 2011-2012 landscape contract. Discussion ensued. Motion carries unanimously.
- VII. **Management Report**
  - A. **Dead Tree at Deimos & Coachline – Motion** to remove and replace tree. No second to the motion, motion dies. **Motion** for DLC Resources to remove the dead tree and to provide a proposal to replace with boxed Ocotillo to be located further back from the corner where the dead tree is located; to be reviewed at next month's meeting (Palfreyman/Callahan). Unanimously approved.
  - B. **Oak Tree at Main Monument** – Mr. Seng & DLC Resources reported that one of the large Oaks at the southeast monument (Coachline & Silverbell) has been declining in health. Attempts to revive by increasing irrigation to the tree appear to have failed. Committee directed DLC Resources to research prices for a very large replacement.
  - C. **Miscellaneous items received from residents** – Committee reviewed letters from residents, including a letter of gratitude for new plantings, a letter of concern/disapproval about annual flowers, a newspaper clipping about Queen Palms, letter with recommendations on plans for entryway plantings.
  - D. **Current Budget Comparison** – Committee reviewed YTD approved projects.

**VIII. Unfinished Business**

- A. CRCA Landscape Planting Fertilization Program – Motion** to recommend to the Board to accept proposal from DLC Resources to fertilize all flowering plant material in CRCA, NTE \$3,315 (Callahan/Palfreyman). Unanimously approved.
- B. Twin Peaks Roadside Granite – Motion** to recommend to the Board to approve installation of decorative rock along Twin Peaks (east of Coachline) using the Board approved \$38,000 remaining from the Twin Peaks Monument budget, and if there is extra rock once Twin Peaks Road is complete, to install it along Coachline beginning at Twin Peaks and working northward. (Callahan/Palfreyman). Unanimously approved.
- C. Windmill Park Basin Area Plantings & Granite** – Postponed, proposal requested for June meeting
- D. Windmill Park Parking Lot Island Granite – Motion** to recommend to the Board to use a portion of the Twin Peaks Roadside granite to complete the Windmill Parking Lot, estimated to be \$1,200 (Palfreyman/Callahan). Unanimously approved.
- E. Tot Lot Irrigation Controllers – Postponed until next fiscal year**

**IX. New Business**

- A. Monument Entryway Post Completion Review** – Committee discussed interests in reviewing all entryway refurbishment installations after they are complete to assess whether any extra modifications/additions are desired.

**X. Next meeting date June 7, 2011 at 7:00 P.M. at the Windmill Park Office.**

**XI. Meeting adjourned at 8:40 P.M.**

**Respectfully Submitted,**

**Josh Seng  
HOA Management Solutions**